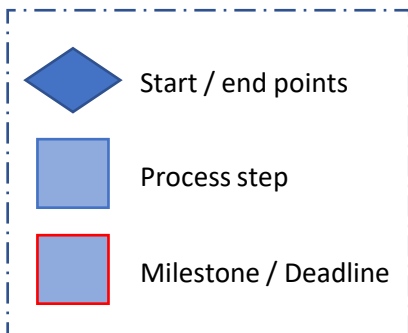
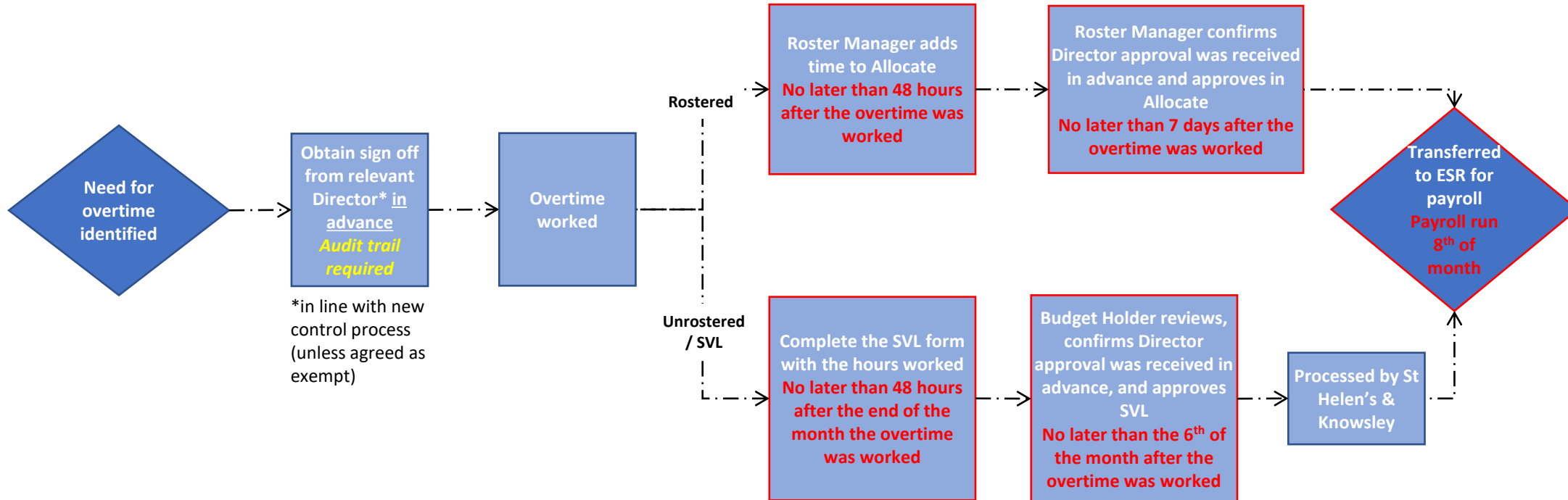


# Overtime

Revised overtime claims process (B7 and below only)



**Compliance monitoring**

- ✓ Spot checks of pre-approval from Director
- ✓ Workforce Team share the previous month's overtime claims (with staff names) with relevant Directors for review and challenge
- ✓ Review overtime usage trends in site WCPs
- ✓ Review late claims in WCPs